

CASE CREDIT UNION BOARD OF DIRECTORS – NOMINATIONS BY PETITION

Nominations for CASE Credit Union's Board of Director positions must be made by petition and filed with CASE Credit Union's President and CEO at PO Box 22158, Lansing, MI 48909, no later than **Saturday, March 15, 2025**.

The 2024 Annual Meeting is scheduled for Tuesday, June 17, 2025.

You may obtain petition forms by inquiring with any CASE Branch Manager. The petition must nominate a CASE member at least 18 years of age and meet the following criteria:

- Is a member in good standing as established by the Credit Union Board of Directors
- Is bondable at any company licensed to do business in this state
- Has not been removed as a director, officer, or employee of a financial institution by a federal regulator, a state regulator other than the commissioner, or a court of competent jurisdiction
- Has not been removed as a director, officer, or employee of a credit union, financial institution, or other legal entity pursuant to the commission's enforcement powers under the laws of this state
- Has not been convicted within the preceding 20 years of a crime involving dishonesty or breach of trust
- Has not been habitually negligent in paying their financial obligations as determined by the Credit Union Board
- Has not been convicted by a court of competent jurisdiction or the commissioner of a violation or found in violation of any law of this state-enforced or administered by the commissioner
- Has no conflict of interest and must agree, if appointed, that they will remove any conflict of interest to the Board's satisfaction

DESCRIPTION OF DUTIES, RESPONSIBILITIES & QUALIFICATIONS

Reporting Responsibilities

This position reports to the general membership and supervises the Chief Executive Officer.

Primary Duties and Responsibilities

Maintains the general direction and control of the Credit Union. This includes guiding the organization to fulfill its purpose; setting all policies that guide the affairs of the Credit Union; following the Credit Union charter, bylaws, all applicable federal and state laws, sound business practices, and assuring the well-being of the Credit Union's membership.

Specific Duties and Responsibilities

- Attends all regular and special meetings of the Board of Directors, which meets a minimum of nine (9) times a year
- As policy dictates, determines, and declares dividend rates, terms, maximum share limits, and classes of shares
- As policy dictates, determines the rates, maturities, and loans granted by the Credit Union
- Determines policies relating to the granting and appropriate collectible loans
- Authorizes the appropriate deposit and investment of funds
- Amends the credit union bylaws, subject to the supervising authority, as appropriate
- Hires, fixes duties, compensation, and evaluates the performance of the Chief Executive Officer
- Appoints an Executive Committee of not fewer than three directors to act and report on any matter or specifically delegated functions authorized by regulation
- Responsible for making or causing to be made, all appropriate audits and checks, and ensuring the proper functioning of the Credit Union
- As required by law and regulation, performs or delegates the duties of the Credit Committee, which is responsible for appointing loan officers and acting on loans, extensions, and releases of collateral (see bylaws)
- Appoints Credit Union Officers and committees as necessary
- Determines the surety bond needs of the Credit Union at least annually and ensures that appropriate persons are bonded in accordance with applicable laws and regulations
- Evaluates and determines security needs and establishes a records retention program
- Delegate membership officers to act on all membership applications
- Maintains all business affairs and affairs of its members confidentially and refrains from any relationship that would create a conflict of interest with regard to the Credit Union
- Fills vacancies on the Board of Directors
- Acts as a positive ambassador for the Credit Union and its services
- Holds or causes to be held an annual meeting of the membership and presents a report of the Board of Directors activities

Please complete the application and nomination form on the following pages



CASE CREDIT UNION'S BOARD OF DIRECTORS APPLICATION

Application to serve as a volunteer at CASE Credit Union

We are an Equal Opportunity Employer to the full extent of all applicable laws, and we do not discriminate on the basis of race, color, religion, national origin, sex, age, or disability.

Applicant's Information				
First Name		Middle Name		Last Name
Address		City	State	Zip Code
Phone		Email		

Please briefly summarize any skills, hobbies, specialized training, etc. that you feel are related to the desired position:

Acknowledgments

Application Status

I understand that this application is current for only 6 months. After this time, if I still wish to be considered for a volunteer position, I will request an extension of another 6 months.

Information Release

My signature below will authorize CASE Credit Union to perform a "Background Check" to obtain information related to my serving as a volunteer at CASE Credit Union.

Signature of Volunteer Candidate

Date

Signature of Human Resources

Date

We wish to express our appreciation to you for considering CASE Credit Union as a place to volunteer your service.



CASE CREDIT UNION'S BOARD OF DIRECTORS NOMINATION FORM

Nominations for CASE Credit Union's Board of Directors require 125 valid member signatures. Signatures must be collected on the Official Board of Directors Nomination Form. **The deadline for submission is March 15, 2025.** Please submit your completed nomination forms to: President and CEO, CASE Credit Union, P.O. Box 22158 Lansing, MI 48909.

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